

# Program Rules

*The following are basic consumer rules and guidelines that all consumers should follow while residing in an Abilities, Inc. program. While each program is designed to be personal and comfortable, certain rules must be observed, and certain actions are not allowed. Please review these rules and sign below.*

- \*Consumers will be respectful of others and not cause any physical or emotional harm.
- \*Consumers will be respectful of others property; including staff and peer property, and should not intentionally cause damage to this property. In the event that intentional damage is done, the consumer will be responsible for payment to repair or replace the item.
- \*Consumers will participate in fire drills and will observe fire safety precautions.
- \*Consumers will observe the daily schedule as developed by staff and management.
- \*Consumers will not leave the home without following specific Visitor Release procedures, or unless times of structured independence are outlined in their ISP.
- In the event that a consumer is planning a vacation, or an overnight visit away from the facility, the responsible party signing them out must provide the program with 48 hour notice of the event in order to allow adequate planning for the consumer's absence. This would include verification of appointments, changes to programming, packaging of medications, and preparation of the appropriate Visitor Release Form. This party is also responsible for returning the member on the same date and estimated time as outlined in the Visitor Release Form.**
- \*Consumers may make local personal telephone calls, consistent with the availability of the phone and at no cost to them.
- \*Consumers may make long distance phone calls to their Legal Guardian, Case Manager, or Legal Counsel at the expense of the program (one per day).
  - \*\*Long distance leisure calls are to be made at the expense of the consumer. Consumers are encouraged to use calling cards or call collect for long distance phone calls.
- \*Consumers are expected to keep their personal living areas clean. Staff may assist as needed.
- \*Consumers may display personal items on walls, tables, etc. These items should be in good taste, and should not damage walls.
- \*Consumers may assist with the outside maintenance of each program.
- \*Consumers may only smoke in designated areas. No smoking inside the program.
- \*Consumers are not allowed to possess any weapons.
- \*Consumers are prohibited from possessing fireworks or explosive devices, of any type at the facility.
- \*Consumers are not allowed to possess or use any illegal drugs, or non medically ordered Over the Counter medications. Use of vitamins, or holistic approaches should also be ordered through a physician.
- \*Consumers may not possess or consume alcoholic beverages while staying at the program.
- \*Consumers may not have overnight guests.

*I have read and understand these rules as explained to me and understand that violations of these rules may result in termination of services and 30-day notice of removal from placement*

\_\_\_\_\_  
Client or Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Abilities, Inc.

\_\_\_\_\_  
Date